

TRANSLATOR/INTERPRETER FOR THE INTERNATIONAL JUDGES

Duty station: Sarajevo

Contract type: National (short-term)

PURPOSE AND SCOPE OF THE POSITION

The selected candidate will do written and oral translation for International Judges of the Special Panels of the Court of BiH. He/she will work under the general supervision of the Independent Judicial Commission and under the direct supervision of the International Judges of the Court of BiH.

DUTIES AND RESPONSIBILITIES

- Translation during trials and texts on legal matters, consecutive and simultaneous translation at Court hearings and of any other duties to be performed by the International Judges, all related to legal matters;
- Performing written translations of the necessary legislation, as well as technical, legal, financial and economic documents;
- Preparing verbal or written summaries of long documents;
- All other related duties as assigned by supervisors.

PROFESSIONAL REQUIREMENTS AND QUALIFICATIONS

- University degree with major in English language studies;
- Professional experience of at least 2 years as translator/interpreter is essential, preferably with the international community and involving legal issues;

- Computer literacy essential;
- Flexibility and ability to cope with stress and long working hours when necessary;
- Teamwork oriented attitude.

Any person with this overall professional profile who wishes to be considered for the position should submit (in English) a CV and one page cover letter with references to:

***Personnel Department
Office of the High Representative
Emerika Bluma 1, 71 000 Sarajevo
Bosnia and Herzegovina***

Fax: ++387 33 283 771 E-mail: application@ohr.int

Please quote Reference No. 2003/093

Closing date for applications: 1 April