

# Special Envoy for Canton 10 – Special Envoy Department

## PURPOSE AND SCOPE OF THE POSITION

The High Representative's Special Envoy (SE) is a component in the OHR field operation comprising Regional Head offices and Field Offices (SE's Offices on cantonal/regional level). SE is appointed by the High Representative and represents the High Representative, as well as the International Community (IC) as a whole, in his/her designated area of responsibility on all issues pertaining to the implementation of the civilian part of the Dayton Peace Agreement (DPA).

## DUTIES AND RESPONSIBILITIES

- Day-to-day, on-the-ground supervision of the implementation of the Dayton Peace Agreement (DPA), monitoring of the activities of local administration to ensure consistency with the DPA provisions and follow-through on decisions of the High Representative in the designated canton;
- Identification of, and, as appropriate, undertaking of measures necessary to overcome obstacles impeding DPA implementation;
- Assisting in the return process in Canton 10;

- Reporting to the High Representative on political and public activities within the canton , for example local political developments and party activities; progress or problems in the returns process; municipal and cantonal administration; public order issues etc;
- Co-ordination of the peace implementation efforts of international agencies within the canton, especially in the light of the current streamlining exercise;
- Identification of issues and opportunities relating to economic sustainability;
- Maintaining close co-operation with the Regional OHR office in Banja Luka (notifying the Regional Office of significant events and problems in his/her locality and keeping close contact with OHR South – Mostar);
- Preparing regular reports for the OHR HQ and OHR Banja Luka covering important issues in their area of responsibility as well as planned activities.

## **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS**

- Master Degree in Social Science, Political Science or Economics preferred;
- Minimum of three years of work experience with the international peace keeping or institution building activity, preferably in the Balkans;
- Excellent written and spoken English;
- Computer literacy;

- Demonstrated leadership skill and abilities in areas inclusive of diplomacy, development work and/or democratisation;
- Maturity of judgement and analytic capability;
- Ability to work co-operatively and proactively, provide initiative, sustain pressure and discomforting circumstances, including long working hours;
- Conflict resolution skills;
- Knowledge of and experience in the region is a decided advantage as well as ability to communicate in local language.

Any personnel with the above qualifications should provide a CV (in English) with a one-page cover letter and references to:

***Personnel Department***

# ***Office of the High Representative***

***Emerika Bluma 1, 71000 Sarajevo***

***Bosnia and Herzegovina***

***Fax: +387 (0) 33 283 771***

***E-mail:***

***[application@ohr.int](mailto:application@ohr.int)***

***Please quote Reference No. 2002/66***

***Closing date for applications: 3 April 2002***

No telephone enquiries please.

Only short listed candidates will be contacted.