

# REQUEST FOR BIDS FOR SUPPLY OF ONE NEW E SEGMENT SEDAN PASSENGER VEHICLE

The Tender information is given in the following order:

- I) Subject of the Tender
- II) Background
- III) Technical specification
- IV) Bids Submission Conditions
- V) Bids Submission and Deadline
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## I – Subject of the Tender

1. **Tender Title:** Supply of one (1) new E segment Sedan (executive) passenger vehicle
2. **Tender Procedure:** Local Open (BiH)
3. **Type of Contract:** Supply
4. **Tender Closing Date:** 1 March 2024 by 17:00 hours.
5. **Communication:**

The tender is available for unrestricted and full direct access at <https://www.ohr.int/ohr-tenders/> Any questions or requirements for clarification, should be sent exclusively to the e-mail address [tender@ohr.int](mailto:tender@ohr.int), not to any other e-mail address or OHR officials.

## II – Background

The Office of the High Representative (OHR) in Sarajevo invites companies to submit their best proposal for supply of **one (1) new** E segment Sedan passenger vehicle to OHR Sarajevo. The vehicle will be used by OHR as transport fleet vehicle for the high-rank officials and will be registered on **OHR diplomatic plates**.

### III – Technical Specification

Technical Specification describes the **minimum** technical requirements for the requested vehicle.

| No. | Minimum Technical Specification                |  |
|-----|--|--|
| 1   | Model  | E segment, executive, Sedan/Limousine                      |
| 2   | Engine type                                    | Disel/Petrol supercharged / Petrol supercharged + electric |
|     | Engine displacement [cm <sup>3</sup> ] maximum | 2000   |
|     | Minimum output                                 | 140 kW   |
| 3   | Drive and gearbox                              |  |
|     | Automatic Gearbox                              | 7 gear minimum   |
| 4   | Automatic air conditioning                     | 3-zone control   |
| 5   | Thermo-insulating glass                        | windscreen, side and back                                  |
| 6   | Wheels & Tyres                                 |  |
|     | Wheel Type, maximum R19                        | Forged Aluminium Alloy Wheels                              |
|     | Tyre Type                                      | Tubeless,Radial  |
| 7   | MultiMedia system                              | Smartphone, Bluetooth, Radio, Navigation                   |
|     | USB connection for back seats                  |  |
| 8   | Emissions and efficiency                       |  |
|     | Emission standard                              | Euro 6d  |
| 9   | Boot – volume [l] minimum                      | 460  |
| 10  | Design parameters                              |  |
|     | Number of doors                                | 4  |
|     | Number of seats                                | 5  |

|           |  |   |
|-----------|--|---|
| <b>11</b> | <b>Colour</b>                                | Black Metallic  |
| <b>12</b> | <b>Exterior dimensions</b>                   |   |
|           | Overall width without/including mirrors [mm] | 1860/2000   |
|           | Overall height [mm]                          | 1440  |
|           | Wheelbase [mm]                               | 2920  |
| <b>13</b> | <b>Interior – Floor Rubber Mats</b>          | Front and Back  |
| <b>14</b> | <b>Safety and security requirements</b>      |   |
|           | Headlights                                   | LED technology with high-resolution                           |
|           | Standard Safety Features                     | Traction Control, Brake Assist, Electronic Stability, and ABS |
|           | Air bags/Curtains                            |   |
|           | Tour assist                                  | Cruise Control, Lane Departure, Radar                         |
|           | Parking Sensors                              | Front and Rear  |
|           | Parking Camera                               | Rear Parking Camera   |
|           | Security                                     | Anti-theft system/Alarm                                       |
|           | Eur NCAP                                     | 5 Stars   |

#### **IV – Bids Submission Conditions**

The Bid must be in **English or local language**.

Bids shall contain the following:

##### **1. PROFESSIONAL CAPACITY**

###### **1. Administrative information**

The cover page should include **the name and address of the company**, contact phone number, e-mail, the name of a contact person.

2. Copy of **VAT registration** number.

**3. References:**

1. The tenderer should provide a **list of major contracts for the last three years (2020-2023)** as proof of at least three years' experience in selling similar items (i.e. motor vehicles).
2. At least **one contract** must be similar to this one in scope and size delivered in the last year.

**2. TECHNICAL BID**

Only technical bids which meet all the technical requirements listed will be considered compliant and will be evaluated. Technical bid should include the following:

1. **Detailed description** of offered vehicle with reference to the Minimum Technical Specification[\[1\]](#);
2. **Date of production (m/y)**; vehicle should be 2024 model.
3. Printed or electronic or web page **catalogue or prospect with photos** of exterior and interior of offered vehicle **with dimensions**.
4. **Delivery time**. Maximum delivery time is 70 calendar days.
5. **Delivery place**: Sarajevo, BiH
6. **Warranty time and condition**. Minimum factory warranty of five (5) years. The tenderer may offer a longer warrantee period, but without any extra cost.
7. **List of at least three authorized service places in Bosnia and Herzegovina**.

**3. FINANCIAL BID**

The financial bid must be duly signed and dated and shall include:

1. **Price in convertible marks (KM), excluding customs duties and VAT.**

The price shall include all costs related to the supply of the vehicle, including delivery costs, warranty

costs, office costs and any other cost relating to the performance of the contract.

The OHR is exempt from payment of import duties. OHR will provide the necessary documents on exemptions (customs and VAT).

## **2. Payment terms**

OHR standard payment terms are 30 days by bank transfer upon delivery and receipt of invoice. Tenderer may propose other payment terms. Please note that should you request an advance payment you will need to provide an irrevocable advance bank guarantee.

## **3. Validity of bid**

The bid must be valid for acceptance for **30 days**, and the price fixed for the duration of the contract.

## **V – Bids Submission and Deadline:**

1. Bids, Technical and Financial offers, shall be placed and delivered in **sealed envelope with tenderer's information and clearly marked "TENDER – VEHICLE"**.

2. Bids should be delivered to the following address:

OHR  
Head of Logistics  
Emerika Bluma 1  
71000 Sarajevo  
Bosnia and Herzegovina

3. Bids should be delivered **NO LATER than 1<sup>st</sup> March 2024 by 17:00 hours.**

## **V – Selection and Award**

1. Tenders are opened and evaluated by duly designated OHR Evaluation Committee.

2. The Evaluation Committee will rule on professional and technical admissibility of each tender, classifying it

as technically compliant or technically non-compliant. Qualification stated in Section IV.1 and IV.2 will be evaluated at this stage.

3. The Contract will be awarded to the best **quality/price ratio (60/40)** proposal in terms of:

a) **Technical. Weighting: 60 points**

b) **Financial Cost. Weighting: 40 points**

|          | <b>Technical Evaluation Criteria</b> |                        | <b>Max Points</b> |
|----------|--------------------------------------|------------------------|-------------------|
|          | <b>Engine Type</b>                   |                        |                   |
| <b>1</b> | <b>Minimum output 140 kW</b>         |                        | <b>40</b>         |
|          |                                      | 140-149                | 20                |
|          |                                      | 150-180                | 30                |
|          |                                      | 181+                   | 40                |
| <b>2</b> | <b>Front Drive/AWD</b>               |                        | <b>20</b>         |
|          |                                      | Front/Rear             | 10                |
|          |                                      | AWD                    | 20                |
| <b>3</b> | <b>Service in BiH</b>                |                        | <b>5</b>          |
|          |                                      | minimum 3              | 3                 |
|          |                                      | more than 3            | 5                 |
| <b>4</b> | <b>Boot</b>                          |                        | <b>10</b>         |
|          |                                      | up to 500 l            | 5                 |
|          |                                      | from 501 l             | 10                |
| <b>5</b> | <b>Parking Assist minimum</b>        |                        | <b>10</b>         |
|          |                                      | Front and Rear Sensors | 5                 |
|          |                                      | Rear Camera            | 8                 |
|          |                                      | Front Camera           | 10                |
| <b>6</b> | <b>Automatic air conditioning</b>    |                        | <b>5</b>          |
|          |                                      | 3-zone                 | 3                 |

|   |  |              |            |
|---|--|--------------|------------|
|   |  | 4- zone      | 5          |
| 7 | Navigation                             |              | 5          |
| 8 | Front and Side airbag and Air Curtains |              | 5          |
|   |  |              |            |
|   |  | <b>TOTAL</b> | <b>100</b> |

#### 4. Final Award

The contract will be awarded to the tenderer that provides the best value for money tender. The best tender will be established by weighting technical quality against price on 60/40 basis.

The contract will be awarded to the tenderer who submitted tender with the highest **Final Score**.

5. OHR reserves the right to end the Tender without awarding the contract.

*OHR will not bear any costs of bidders related to the preparation of their proposals.*

– END –

[\[1\]](#) See Section III – Technical Specification