Press Officer – Independent Judicial Commission

THE INDEPENDENT JUDICIAL COMMISSION

The Independent Judicial Commission (IJC) is the lead agency for the co-ordination of judicial reform in Bosnia and Herzegovina and the development of judicial reform strategy. It provides opinions and advice to and works closely with Ministries of Justice, Judges, Prosecutors, other relevant national authorities and the international community regarding the process of judicial reform and the promotion of the rule of law and serves as a focal point for international assistance to judicial reform initiatives. It is currently spearheading a vigorous reform programme to enhance the independence and professionalism of the judiciary by restructuring the court system, the selection of judges and prosecutors and the institution of a High Judicial Council responsible for the appointment and discipline of judges and prosecutors.

PURPOSE AND SCOPE OF POSITION

The Press Officer will work as the sole Press Officer in the IJC and deal with regular relations with the press and media and will advise on and implement public information campaigns as necessary.

DUTIES AND RESPONSIBILITIES

· To be the IJC focal point for both local and international press and media. This includes, but is not limited to responding to press inquiries, preparing and distributing press releases, advising the IJC Director on giving interviews to media representatives, preparing

background briefings to the media, keeping the Director and other IJC staff updated on media discussion of topics related to the mandate of the IJC

· To organise press coverage for the Director and for the High Judicial Council as necessary

· To design media and public information campaigns and to carry them out as required to ensure that the public of BiH is informed of and understands the goals of judicial reform

· To suggest the publication of articles on judicial reform and related issues in legal and related journals and to make necessary arrangements

· To undertake other tasks as required

· All duties and responsibilities to be undertaken in close co-ordination with the Director, Deputy Director and Senior Adviser.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS

· University degree in relevant field desirable

· Minimum of five years of public affairs or journalistic experience

· Proven writing skills and a sophisticated and flawless use of the English language

· Thorough understanding of the mandate and role of the IJC as well as the regional political situation

· Ability to work independently and as part of a team.

Any personnel with the above qualifications should provide (in English) a CV with one-page cover letter including references to:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71000 Sarajevo

Fax: +387 (0) 33 283 771 **E-mail: application@ohr.int**

Please quote Reference number: 2002/109

Closing date for applications: 17 May 2002

The Independent Judicial Commission foresees in the up and coming months (May through July) a number of vacant positions for both National and International Contractors. These positions will be filled on a needed basis with appointment dates subject to organizational needs and vacancy announcements will not have starting dates. Only short listed candidates will be contacted and advised of exact dates of duration of contracts.