

INITIAL REPORT FORM

Free Media Help Line

Emerika Bluma 8, 71000 Sarajevo

Tel/Fax: 387 33 217-302;

Email: FMHL@ohr.int

Web page: <https://www.ohr.int>

1. Source(s) of Information (journalist/media outlet, 3rd party, field, news article, etc.):

• **Journalist Name, if applicable:**

Address:

(Can journalist receive mail from Help Line at this address?)

Email:

(Can journalist receive mail from Help Line at this address?)

Telephone:

(Can journalist receive phone calls from Help Line at this number?)

Press ID:

• **Media Outlet of Complainant:**

Address:

(Can journalist receive mail from Help Line at this address?)

Email:

(Can journalist receive mail from Help Line at this address?)

Telephone:

(Can journalist receive phone calls from Help Line at this number?)

2. Date Incident Reported:

3. Date Incident(s) Occurred:

(Was it over a period of time?)

4. Location of Incident:

(As specific as possible)

5. Description of Incident:

(Including all parties involved, possible supporting documentation, other people Help Line should speak to (optional for Help Line follow-up), and other appropriate follow-up questions as per definitions.)

6. Possible Motives for Incident:

7. Any Prior or Subsequent Action Taken by Journalist/Media Outlet (Authorities Contacted, press statement released, etc.):

8. Help Line Action Sought by Journalist:

9. Court Involved, if any (Including Address):

10. Level of Confidentiality Requested:

***Must be asked of 'first party' of incident – if source of information is not the complainant.**

a) Name can be used in public statements

- b) Name can be used in private fact-finding by FMHL
 - c) Name and description of incident can be –used internally by OHR offices in the field
 - d) Name not to be used at all
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The Help Line was established for three key purposes:

- To document actual instances of threats to media freedom and journalists' rights, and to determine the scope and magnitude of the problem in BiH;
 - To provide direct assistance to journalists and media outlets which have experienced threat or interference, to the extent possible within the mandate and resources of the OHR;
 - To co-ordinate appropriate follow-up by other agencies.
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This project is funded by the European Union, the Swiss Agency for Development and Cooperation and the Office of the High Representative