NATIONAL POLITICAL OFFICER

DUTY STATION: **Sarajevo**

CONTRACT TYPE: **National**

PURPOSE AND SCOPE OF THE POSITION

The Political Officer will work with a wide variety of partners, both within and outside the OHR, on a range of single discipline and cross sectional issues central to OHR strategies for implementation of the Dayton/Paris Peace Accords. The Political Officer as a member of the Strategy and Planning Section of the Political Department will play a key role in drawing up strategy papers, in providing political analysis, and assisting other members of the OHR with forward planning.

He/she will perform his/her duties under the direct supervision of the Head of Strategy and Planning Section. The individual, like other members of the Strategy and Planning Section, will work closely with the Head of the Political Department, and with the High Representative and his immediate staff.

DUTIES AND RESPONSIBILITIES

· Draw up strategy papers on key issues;

· Provide analysis of specific political and economic issues as required;

· Work as a part of the Strategy and Planning Section on strategy development and forward planning within the OHR in close consultation with other international agencies and B&H authorities as necessary;

· Maintain close contacts with members of non-governmental organizations, the local political community and civil society;

· Coordinate and attend/host meetings for Strategy and Planning Section with national and international organizations and officials.

PROFESSIONAL REQUIREMENTS AND QUALIFICATIONS

· Relevant University degree;

· Minimum 5 years of professional experience desirable;

· Extensive experience of the political situation in B&H;

· Good understanding of the current social, political and economical situation;

· Experience as a political officer;

· Excellent oral and written communications skills;

· Ability to work to short timelines;

· Excellent interpersonal skills to interact with both international and local experts;

· Ability to work in a team as well as independently and as necessary with minimal supervision.

Anyone meeting these requirements who wishes to be considered for the position should submit (in English) a CV and one page cover letter with references to:

Personnel Department
Office of the High Representative
Emerika Bluma 1, 71 000 Sarajevo
Bosnia and Herzegovina

Fax: ++387 33 283 771 ***E-mail: application@ohr.int***

Please quote Reference No. 2002/393

Closing date for applications: 3 February 2003