

# LEGAL OFFICER

**DUTY STATION:** Brcko

**GRADE:** 8

**CONTRACT TYPE:** National

## **PURPOSE AND SCOPE OF POSITION:**

The Legal Officer is responsible for researching legislation and legal documents, legislative drafting and legal advice on the implementation of harmonized legislation in the areas of property rights, public property management and social security and labor issues.

## **DUTIES AND RESPONSIBILITIES:**

- In 2006 a law on public property was enacted in Brcko District. Full time work is required to implement the terms of that law.
- The Supervisor's authority to approve all disposals of public property requires the legal officer to review all applications for approvals and provide recommendations.
- The Supervisor's office has been recently undertaking an initiative to reform the District's urban planning regime. The legal officer will be required to assist as required with this initiative.
- Review Entity legislation on public property disposal, social security and labor relations and prepare opinions as assigned by superiors;
- Draft and review implementation regulation on the establishment of an employment bureau for the Brcko District of BiH;
- Follow implementation of the Law on war invalids and

other regulations in the area of social policy;

- Follow amendments to the Labor Law and help with its adjustment to the District's changing economic and social circumstances;
- Draft any other laws and by-laws, either new or in implementation of enacted legislation, in accordance with the Final Award, as assigned by the superiors;
- In close consultation with the superiors provide legal advice to the District Government on the implementation of harmonized legislation;
- Provide any other kind of legal advice and assistance to superiors.

#### **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:**

- University degree (VII grade) in law;
- Several years of work experience (minimum two years), preferably within Bosnia and Herzegovina;
- Thorough understanding of Final Award and legal system of the Brcko District, with particular knowledge of the District's property laws and urban planning legislation;
- Excellent analytical skills and the capacity to develop guidelines for action;
- Excellent communication skills;
- Excellent command of both written and oral English;
- Knowledge of Bosnian/Serb/Croatian;
- Computer literacy

**Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to**

**the following:**

***Personnel Department  
Office of the High Representative  
Emerika Bluma 1, 71000 Sarajevo  
Bosnia and Herzegovina***

***Fax: +387 (0) 33 283 771***

***E-mail: [application@ohr.int](mailto:application@ohr.int)***

***Reference number: 2007/35 must be quoted***

***Closing date for applications: 8 June 2007***

***Only short-listed candidates will be contacted***

***No telephone inquiries please***