

# Legal Officer – Legal Department

## PURPOSE AND SCOPE OF THE POSITION

The Legal Officer will work under the general supervision of the DHR for Legal Affairs and the direct Supervision of the Head of Section. He/she will advise on all legal aspects related to the implementation of the Final Award and the harmonisation of entity legislation in the area of the District and will be in particular responsible for drafting legislation in the field of public administration.

## DUTIES AND RESPONSIBILITIES

- Provide legal advice on the implementation of the Final Award and the Statute of the Brcko District of BiH
- Review Entity legislation on legal issues designated by the Head of Section and recommend appropriate measures for their harmonisation and reform in accordance with the Final Award
- Daily update his knowledge and understanding of the entities legal framework
- Draft the legislation required for the functioning of the integrated public administration of the Brcko District including a law on public employment and civil service

- Monitor the work of the Brcko District Government and work closely with the Government's legal team on developing the Government's capacity to harmonise and reform Entity legislation
- Present reports and memoranda on a wide range of legal issues as directed by the Head of Section

### **Special Support**

- Provide assistance to all other OHR-North Sections as directed by the Head of Section

### **PROFESSIONAL REQUIREMENTS/QUALIFICATIONS**

- Law Degree and at least three years of working experience
- Good drafting skills
- Understanding of the Final Award and the Statute of the Brcko District of BiH
- Good knowledge of the English language

Any personnel with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

**Administration Manager**

**OHR Brcko**

**Obiliceva bb, 54000 Brcko**

**Fax: +387 49 205 560**

**E-mail: [application@ohr.int](mailto:application@ohr.int)**

**Please quote Reference No. 2002/042**

**Closing date for applications: April 1, 2002**

***Only short-listed candidates will be contacted***

***No telephone inquiries please***