

# LEGAL OFFICER

**DUTY STATION:** Brcko

**GRADE:** 8

**CONTRACT TYPE:** National

## **PURPOSE AND SCOPE OF POSITION:**

The Legal Officer is responsible for researching legislation and legal documents, legislative drafting and legal advice on the implementation of harmonized legislation in the areas of land registration, public administration reform and civil service issues and monitor war crime trials.

## **DUTIES AND RESPONSIBILITIES:**

- In 2006 new legislation on public administration reform, public attorney and public property were enacted in Brcko District. Duty of the Legal Officer is to assist in implementation of these pieces of legislation.
- Follow implementation of the Law on civil service in administrative bodies of Brcko District of BiH, and consequent amendments to the District Statute;
- Follow amendments to the Law on Conflict of Interest;
- Draft and review implementation regulation on the harmonization of land registration;
- Attending court hearings and meetings relevant to prosecution of war crimes in the Brcko District, and prepare reports evaluating the prosecution and trial procedures in question;
- Monitor the performance of the District courts and judiciary in high-profile or politically sensitive cases;

- Draft any other laws and by-laws, either new or in implementation of enacted legislation, in accordance with the Final Award, as assigned by the superiors;
- In close consultation with the superiors provide legal advice to the District Government on the implementation of harmonized legislation;
- Provide any other kind of legal advice and assistance to superiors.

### **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:**

- University degree in law;
- Master degree in law, preferably in international law;
- Minimum two years of work experience, preferably in international institutions in European countries, part of which should have been within Bosnia and Herzegovina;
- Thorough understanding of the Final Award and the legal system of the Brcko District;
- Excellent analytical skills and the capacity to develop guidelines for action;
- Excellent communication skills;
- Strong team working ability, as ability to work independently and without close supervision when required;
- Excellent command of both written and oral English;
- Knowledge of Bosnian/Serb/Croatian;
- Computer literacy

**Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:**

***Personnel Department  
Office of the High Representative  
Emerika Bluma 1, 71000 Sarajevo  
Bosnia and Herzegovina  
Fax: +387 (0) 33 283 771      E-mail: [application@ohr.int](mailto:application@ohr.int)***

***Reference number: 2007/36 must be quoted  
Closing date for applications: 8 June 2007***

***Only short-listed candidates will be contacted  
No telephone inquiries please***