Interpreter-Independent Judicial Commission (IJC)

PURPOSE AND SCOPE OF THE POSITION

Interpreter will, as part of a team of professionals, perform interpretation and translation duties for the Director and the Staff of the IJC. The incumbent will work under the general supervision of the Director of IJC and under the direct supervision of the Senior Interpreter.

DUTIES AND RESPONSIBILITIES

- Consecutive and simultaneous translation at meetings, conferences and seminars, and trips involving national and international officials.
- Performing written translations of daily correspondence as well as technical, political, legal, financial and economic documents.
- Preparing verbal or written summaries of documents.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS

- University qualification with major in English language studies
- Professional experience of at least 2 years as translator/interpreter is essential, preferably with the international community and involving legal issues
- Proficiency in computer literacy essential
- Flexibility and ability to cope with stress and long working hours when necessary
- Team work oriented attitude

- Ability to work with people from different cultural backgrounds

Any person with this overall professional profile who wishes to be considered for the position should submit (in English) a CV or an OHR application form with a covering letter in confidence to:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71 000 Sarajevo

Fax: ++387 33 283 771 E-mail: **application@ohr.int**

Please quote Reference No. 1355/01