

# HEAD OF ECONOMIC SECTION

**DUTY STATION:** Brcko

**GRADE:** 9

**CONTRACT TYPE:** National

## **PURPOSE AND SCOPE OF POSITION:**

The incumbent is responsible for managing the economic section of the office for the implementation of the Final Award. He advises the Deputy High Representative / Supervisor for Brcko on the planning and implementation of all aspects of economic reform, business development, infrastructure and reconstruction-related activities, bilateral and international assistance programs and specific projects by governmental and non-governmental donors. The incumbent is expected to provide innovative ideas to the economic reform agenda on issues such as administration and disposition of public property, transforming public utilities into corporate structures, the District Government's budgetary and fiscal policy, and attracting foreign investment.

## **DUTIES AND RESPONSIBILITIES:**

- Serve as principal advisor to the Deputy High Representative/Supervisor of Brcko on all economic-related activities, including privatization, economic and business development, and attracting and channeling outside investment. The incumbent advises the Supervisor with regard to the financial resources needed and being employed to implement the Brcko Arbitration awards and process, insuring that the powers and authorities of the Supervisor in this regard are effectively utilized;
- Ensure that the international community is kept properly and currently informed on Brcko's economic needs,

opportunities, and progress and that the Supervisor and the office for the implementation of the Final Award are operating within a framework of coordinated international policy especially with regard to privatization, finances, business development, and economic revitalization. The incumbent acts as the Supervisor's working level interface with OHR-Sarajevo, the European Commission, USAID, the World Bank, IMF, Central Bank, and other international and bilateral donors and institutions;

- Negotiate with and represent the Supervisor vis-à-vis local authorities, facilitating cooperation and compliance with agreed economic policies and activities;
- Maintain close and productive ties with the OHR Economic Transition Unit and the Director and staff of the Department of Administration and Finance, as well as other concerned departments at OHR Sarajevo;
- With relevant Brcko District officials explore product markets, business, and investor interest in the region and target sectoral industry leaders and associations interested in investing in Brcko;
- Engage the Brcko District's business community in business and investment planning;
- Provide interested businesses, investors, industries, and associations with monthly updates on business and investments activities, incentives, opportunities, and changes in the business and investment climate in the Brcko District;
- Collect and provide information and contacts to interested businesspersons and investors with regard to financing available through the World Bank, European Bank for Reconstruction & Development, USAID, the European Commission, and other bi-lateral donors and financiers;

- Within the office, coordinate economic issues with other sections, in particular with the Legal Section, Political and Community Development Section and the Public Affairs Office;
- Manage the section, assign tasks to the section staff and ensure that the Section's work and staff performance supports all policy and political processes in accordance with the priorities of the Supervisor and OHR.

### **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:**

- Minimum of five years of relevant professional experience in economic reform with a focus on economies in transition;
- Post-graduate degree in economics or comparable demonstrated experience;
- Knowledge of economic, political, and social issues in Southeastern Europe and in particular the Western Balkans;
- Thorough understanding of the constitutional and political status of the Brcko District within Bosnia and Herzegovina;
- Familiarity with current BiH legislation on economy and taxes;
- Ability and flexibility to work with others in an international team and under limited supervision and guidance;
- Previous management experience;
- Skills to negotiate with international institutions and domestic authorities;
- Commitment to peace implementation in Bosnia;
- Fluency in English and excellent written and oral

communication skills;

- Computer literacy in Microsoft Office and its applications.

**Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:**

***Personnel Department  
Office of the High Representative  
Emerika Bluma 1, 71000 Sarajevo  
Bosnia and Herzegovina  
Fax: +387 (0) 33 283 771      E-mail: [application@ohr.int](mailto:application@ohr.int)***

***Reference number: 2006/069 must be quoted  
Closing date for applications: 22 August 2006***

***Only short-listed candidates will be contacted  
No telephone inquiries please***