

EUSR OFFICER/SPOKESPERSON

MEDIA

DUTY STATION: Sarajevo

CONTRACT TYPE: International

The EU Special Representative plays a central role in promoting overall EU political co-ordination in BiH. The EUSR is also the High Representative, and all EUSR employees will work within the Office of the High Representative.

PURPOSE AND SCOPE OF POSITION

The EUSR Media Officer/Spokesperson will work in the EUSR/OHR Press Office in Sarajevo, Bosnia and Herzegovina. He/she will promote the EU's goals and visibility in BiH. He/she will act as a focal point for all media/press issues, and is tasked specifically with ensuring co-ordination on press office and media activity amongst the various EU actors in BiH, including EUFOR, EUPM and the European Commission.

DUTIES AND RESPONSIBILITIES

- Assist in conceptualising media and public information strategies designed to promote the EU's goals and visibility in BiH.
- Ensure coordination between EUSR/OHR, EUPM, EUFOR and EC Press offices in BiH in order to make sure that the EU speaks with one voice. Ensure that coordination is robust enough to support the regular rotation of personnel, particularly in the EU Police and Military missions.
- Maintain contacts with both local and international press. This includes but is not limited to writing press

releases, articles, press statements, answering press enquiries and hosting press conferences.

- Organize press coverage for the EU Special Representative/High Representative and other EU staff as required.
- Assist in advising the EU Special Representative and other EU staff on press lines and media issues.
- Follow EUSR/OHR policy by attending policy meetings and advise on press issues
- Liaise with the Press Office of the Council of the European Union in Brussels.
- Coordinate EUSR/OHR press-work with other international organizations outside the 'EU family' of organisations
- Carry out other duties as required.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS

- Excellent knowledge of spoken English and ability to write professionally.
- An excellent knowledge of the requirements of the media, experience in journalism is an advantage.
- Sound knowledge of the European Union and the EU's constitutional arrangements.
- Comprehensive understanding of politics and media in BiH.
- The ability to grasp new concepts quickly.
- University Degree.
- Experience of working in International organisations is an advantage

When on leave, covered by: EUSR/OHR Director of Communications and other Sarajevo Spokespersons.

Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

Personnel Department
Office of the High Representative

***Emerika Bluma 1, 71000 Sarajevo
Bosnia and Herzegovina***

***Fax: +387 (0) 33 283 771
application@ohr.int***

E-mail:

Reference number: 2005/083 must be quoted

Closing date for applications: 24 June 2005

Only short-listed candidates will be contacted

No telephone inquiries please