

Driver

DUTY STATION: Brcko

CONTRACT TYPE: Consultancy (National)

Purpose and Scope of the Position;

The Transport Section of OHR Brcko is currently seeking a qualified candidate for the position of a Driver and Driver Consultant

Duties and Responsibilities;

- Perform duties of Driver under OHR employment conditions
 - Work shift patterns as decided by the Transport Management Section Supervisors
 - Have a thorough knowledge of OHR vehicles and fully comply with OHR Transport Procedures
 - Understand and fully comply with General Rules for Drivers
- Undertake the delivery of mail and material
- Care for and perform basic control maintenance on vehicles as assigned
- Note and report any vehicle damage or malfunction to the Vehicle Fleet Supervisor
- Any other transport related task as assigned by the Transport Management Section Supervisors

Professional Requirements / Qualifications;

- Completed Secondary Education
- Minimum of 3years of work experience in a similar role, preferably in an international environment
- Technical knowledge of professional driving and basic knowledge of vehicle mechanics essential

- Knowledge of vehicle communications equipment essential
- Good knowledge of routes all over the country
- Valid and clean driving license (min. 5years) essential
- Experience in driving 4×4 vehicles essential
- Basic First Aid knowledge
- Fluency in English

Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

***Personnel Department
Office of the High Representative
Emerika Bluma 1, 71000 Sarajevo
Bosnia and Herzegovina
Fax: +387 (0) 33 283 771 E-mail: application@ohr.int***

***Reference number: 2007/033 must be quoted
Closing date for applications: 24 May 2007***

***Only short-listed candidates will be contacted
No telephone inquiries please***