DEPUTY DISCIPLINARY PROSECUTOR HIGH JUDICIAL COUNCIL INDEPENDENT JUDICIAL COMMISSION (IJC)

THE INDEPENDENT JUDICIAL COMMISSION

The Independent Judicial Commission (IJC) is the leading agency for the co-ordination of judicial reform in Bosnia and Herzegovina and the development of judicial reform strategy. It provides opinions and advice to and works closely with Ministries of Justice, Judges, Prosecutors, other relevant national authorities and the international community regarding the process of judicial reform and the promotion of the rule of law and serves as a focal point for international assistance to judicial reform initiatives. It is currently spearheading a vigorous reform programme to enhance the independence and professionalism of the judiciary by restructuring the court system, the selection of judges and prosecutors and the institution of the High Judicial Council responsible for the appointment and discipline of judges and prosecutors.

PURPOSE AND SCOPE OF POSITION

The Deputy Disciplinary Prosecutor (National) will be responsible, under supervision of Disciplinary Prosecutor (International) for presenting allegations of misconduct by judges and prosecutors to the HJCs and advocating the imposition by the HJCs of adequate disciplinary sanctions. He/she will analyse investigative reports prepared in respect of judges and prosecutors and isolate those cases which are suitable for submission to the HJC Disciplinary Panels. The prosecutor will, in consultation with national colleagues and

IJC staff, prepare cases for submission to the HJCs and will manage those cases at all stages of the proceedings. The prosecutor will present cases in writing and orally to the HJCs. He/she will also be responsible for devising standard approaches to instances of misconduct, with the aim of achieving uniformity in the application of disciplinary sanctions. The incumbent will work under direct supervision of the Disciplinary Prosecutor.

DUTIES AND RESPONSIBILITIES

- Provide advice to the Disciplinary Prosecutor (International) on strategies related to the discipline of judges and prosecutors, planning, development, establishment, and operation of the HJC prosecution or related policy matters;
- Assist the International Disciplinary Prosecutor in guiding the overall work of the disciplinary prosecution, co-ordinating work of international and national staff related to discipline of judges and prosecutors;
- Assist the Disciplinary Prosecutor (International) in supervising the day-to-day activities related to discipline of judges and prosecutors, assume the Disciplinary Prosecutor's (International) responsibilities in his/her absence;
- Isolation of suitable cases for submission for disciplinary procedure;
- Preparation of all written submissions and other documentation for the submission of cases to the HJCs;
- Oral presentation of cases to the HJCs;
- Recommend appropriate sanctions to the HJCs for breaches of disciplinary codes;
- Participate in the development of consistent standards to violations of disciplinary codes and other applicable provisions;
- Assist in devising standard methodologies for the

prosecution of disciplinary offences by judges and prosecutors;
- Participate in training of national attorneys in prosecution of disciplinary offences by judges and prosecutors;
- All other related duties as assigned by their supervisors.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS

- Eight years of professional experience as a prosecutor, either in a court setting or before a disciplinary tribunal;
- Several years post-degree professional experience required;
- Ability to process a heavy caseload cases in systematic manner;
- Ability to plan and implement projects within a set timeframe;
- Knowledge and experience of systems of judicial and prosecutorial discipline;
- Experience with European systems and norms for discipline of judges and prosecutors preferred;
- Ability to work under demanding circumstances, over a prolonged period of time;
- Good command of oral and written English;
- Excellent computer skills essential;
- Mature judgment and flexibility;
- Ability to take initiative and work in a team setting.

Any personnel with the above qualifications should provide (in English) a CV with one-page cover letter including references to:

Personnel Department
OHR Sarajevo
Emerika Bluma 1, 71000 Sarajevo
Fax: +387 (0) 33 283 771
E-mail: application@ohr.int

Please quote Reference number: 2002/177

Closing date for applications: 6 August 2002