Budget Analyst – Independent Judicial Commission

THE INDEPENDENT JUDICIAL COMMISSION

The Independent Judicial Commission (IJC) is the lead agency for the co-ordination of judicial reform in Bosnia and Herzegovina and the development of judicial reform strategy. It provides opinions and advice to and works closely with Ministries of Justice, Judges, Prosecutors, other relevant national authorities and the international community regarding the process of judicial reform and the promotion of the rule of law and serves as a focal point for international assistance to judicial reform initiatives. It is currently spearheading a vigorous reform programme to enhance the independence and professionalism of the judiciary by restructuring the court system, the selection of judges and prosecutors and the institution of a High Judicial Council responsible for the appointment and discipline of judges and prosecutors.

PURPOSE AND SCOPE OF POSITION

The Budget Analyst will assist the IJC and in particular the Restructuring Department in dealing with financial and economic matters pertaining to the judiciary and in particular its restructuring in terms of reduction of the number of courts and judges and development of judicial budgets. He/she will deal with matters that may be confidential.

DUTIES AND RESPONSIBILITIES

Under the supervision of the Chief of the Restructuring Department, the Budget Analyst will be responsible for assisting in analysing and reviewing court budgets and budget

systems and other documents of financial nature, including identification of problems and development of solutions. The incumbent will also help in assessing the financial consequences of laws and other relevant proposals and especially the restructuring plans to be developed and implemented by the Department. He/she will also participate in the drafting of IJC project and co-ordination plans/proposals, be responsible for the drafting of project budgets and be responsible for providing advice on budget and finance related issues.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS

· Degree in economics (or finance and accounting), preferably at university level

· Several years experience with project planning and budgeting, preferably both in an international organisation and in domestic institutions

· Good knowledge of all aspects of budgeting and economic assessments especially in the public sector

· Fluency in English

· Computer literacy

· Ability to work long hours and under stress

· Ability to work unsupervised

· Confidentiality and flexibility.

Any personnel with the above qualifications should provide (in English) a CV with one-page cover letter including references to:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71000 Sarajevo

Fax: +387 (0) 33 283 771 **E-mail: application@ohr.int**

Please quote Reference number: 2002/112

Closing date for applications: 17 May 2002

The Independent Judicial Commission foresees in the up and coming months (May through July) a number of vacant positions for both National and International Contractors. These positions will be filled on a needed basis with appointment dates subject to organizational needs and vacancy announcements will not have starting dates. Only short listed candidates will be contacted and advised of exact dates of duration of contracts.