

Anti Fraud Operations Manager – Anti Fraud Department

PURPOSE AND SCOPE OF THE POSITION

This is a uniquely challenging opportunity for a dynamic professional with the knowledge and skills to effectively combat fraud. The Office of the High Representative was established in 1995 and tasked with the civilian implementation of the General Framework Agreement for Peace in Bosnia and Herzegovina. The operational context is fast-moving and creative. The task is that of moving an important country along the process of ultimate integration into the new Europe.

The Anti-Fraud Department of the OHR assists local authorities in identifying and prosecuting illegal activities, monitors the judicial process of specific cases, and has input into the process of reform of the legal and judicial systems.

DUTIES AND RESPONSIBILITIES

- The AFD Program Manager will be responsible for managing the AFD audit program;
- Ensuring that the audits undertaken meet AFD standards and objectives and that comply with OHR policies and procedures;
- Liaison with the OHR and external auditors to ensure

that audits are undertaken in line with the objectives and mandate of the OHR and conform to current domestic legislation and international standards;

- AFD Program Manager will be responsible for costing and budgeting the audit programs and he/she will assist in the development of the program itself;

- AFD Program Manager will report on the findings of audits to the Head of the Anti-Fraud Department.

PROFESSIONAL REQUIREMENTS / QUALIFICATIONS

- ACCA or similarly qualified accountant with experience in management of programs pertaining to criminal investigations or alternatively audits or financial programs with a minimum of five years experience. Experience in budgeting is an advantage;

- Previous work experience in the region is an advantage

- Strong interpersonal skills and the ability to work with both international and local experts

- Strong personal commitment to peace implementation and anti-corruption initiatives in BiH

- Team player who is willing to work long hours often under difficult conditions

- Good level of spoken and written English and good computing skills

Any personnel with the above qualifications should provide a CV (in English) with a one-page cover letter and references to:

Personnel Department

Office of the High Representative

Emerika Bluma 1, 71000 Sarajevo

Bosnia and Herzegovina

Fax: +387 (0) 33 283 771

E-mail:

application@ohr.int

Please quote Reference No. 2002/096

Closing date for applications: 17 May 2002

No telephone enquiries please.

Only short listed candidates will be contacted.