

# **REQUEST FOR PROPOSALS SUPPLY OF 3 NEW PASSANGER VEHICLES**

The tender information is given in the following order:

- I. **Background**
- II. **Proposal Submission Conditions**
- III. **Selection and Award**
- IV. **Proposal Submission and Deadline**
- V. **Technical specification**

## **I - Background**

The Office of the High representative invites companies to submit their best proposals for supply of passenger vehicles. Those vehicles will be used by OHR as transport fleet vehicles and will be registered on **OHR diplomatic plates**.

## **II - Proposal Submission Conditions**

The proposal must be in **English or local language**, and include one original and one copy.

Tenderer may submit proposals for one or all of the Tender sections (LOT). Separate contracts will be signed for each LOT.

Proposals shall contain the following:

1. **Name and address of the company**, contact phone number, e-mail and name of the contact person;
2. **Detailed description of offered vehicles**;
3. **Delivery time**;
4. **Warranty time and condition**;
5. **List of authorized service places in Bosnia and Herzegovina**;
6. **Estimated cost of regular servicing of vehicle in the first 100,000 km** based on vehicle service book;
7. **Price without VAT and customs duties**. Please note that should you request an advance payment you will need to provide irrevocable advance bank guarantee;
8. **Delivery charges to OHR Sarajevo** if not included in price.

The proposal must be valid for acceptance for 30 days.

The OHR will pay VAT in accordance with the Law on VAT.

### **III - Selection and Award**

All proposals will be evaluated for the technical specification, delivery time, warranty condition and price. The contract will be awarded to the tenderer submitting lowest compliant proposal which meets OHR requirements.

OHR reserves the right to enter into negotiations with any bidder or to end the Tender without awarding the contract. OHR will not bear any costs of bidders related the preparation of proposal.

### **IV - Proposal Submission and Deadline:**

Technical and financial offers shall be placed in separate sealed envelopes clearly marked **Technical offer** and **Financial offer**. Both envelopes shall be placed together in the sealed envelope, clearly marked "REQUEST FOR PROPOSALS - VEHICLES" and delivered **NO LATER than 30<sup>th</sup> November 2015 by 12:00 hours to the following address:**

OHR  
Head of Logistics  
Emerika Bluma 1  
71000 Sarajevo,  
Bosnia and Herzegovina

### **V Technical specification**

#### **LOT 1 Station wagon (estate) type passenger vehicle - quantity: 2 vehicles**

Vehicles shall be in accordance with the following **minimum** technical specification:

- Station wagon (estate) type passenger vehicle
- New vehicle, year of production 2015.
- External dimensions: length min 4,500 mm; wheelbase min 2,600 mm
- Internal dimension/space: The internal dimension to ensure adequate comfort for 5 persons in operational clothing travelling over long distance.
- Engine: diesel engine, EURO 6
- Engine power: minimum 80 KW
- Transmission: manual gearbox with 5 forwarder gears position and 1 reverse gear position
- Number of doors: 4+1
- ESP (ESC) – electronic stability program
- Driver and co-driver airbags, side airbags (front seats)

- High adjustable driver seat
- Central locking system
- Climate control: Manual air-conditioning system
- Windows: electric windows front
- Front fog lights
- Radio with CD or USB
- Day-running lights
- Rear parking sensors
- Color: metallic black
- Minimum warrantee of 3 years
- The vehicles must be in accordance with the civil/road transport regulations applied in BiH

## **LOT 2 Multi-Purpose (MPV) passenger vehicle - quantity: 1 vehicle**

Vehicle shall be in accordance with the following **minimum** technical specification:

- Multi-Purpose Vehicle (MPV) type passenger vehicle
- New vehicle, year of production 2015.
- External dimensions: length min 4,300 mm; wheelbase min 2,650 mm
- Internal dimension/space: The internal dimension to ensure adequate comfort for 5 persons in operational clothing travelling over long distance.
- Engine: diesel engine, EURO 6
- Engine power: minimum 66 KW
- Transmission: manual gearbox with 5 forwarder gears position and 1 reverse gear position
- Number of doors: 4 + 1, Two rear side sliding doors
- ESP (ESC) – electronic stability program

- Driver and co-driver airbags
- High adjustable driver seat
- Central locking system
- Climate control: Manual air-conditioning system
- Windows: electric windows front
- Front fog lights
- Radio with CD or USB
- Day-running lights
- Rear parking sensors
- Color: metallic
- Minimum warrantee of 3 years

The vehicles must be in accordance with the civil/road transport regulations applied in BiH