

# Assistant Economic And Social Rights Officer – Human Rights / Rule Of Law Department

## PURPOSE AND SCOPE OF THE POSITION

The selected candidate will assist the members of the Gender and Economic and Social Rights Unit. He/she will work under the general supervision of the Head of Human Rights and Rule of Law Department and the direct supervision of the Advisor for Social and Economic Rights and Gender Equality.

## DUTIES AND RESPONSIBILITIES

### Responsibilities with respect to Social and Economic Rights

1. Assisting the Advisor in the co-ordination of programming and initiatives on social and economic rights issues, such as employment, pensions, utilities and other issues
2. Assisting the Advisor in ensuring legislation in fields related to social and economic rights is reviewed for potential human rights impacts
3. Support to OHR Human Rights staff in the field on social and economic rights issues

### Responsibilities with respect to Gender

1. Assisting the Advisor in the co-ordination of programming and initiatives on gender at the international level
2. Promotion of gender equality by ensuring gender sensitisation and mainstreaming at local, national and international level
3. Ensuring legislation is reviewed for potential gender impacts
4. Support for Bosnian women's NGOs and networks

#### PROFESSIONAL REQUIREMENTS / QUALIFICATIONS

- University Degree in Political/Social Science or Law, preferably with a Human Rights specialisation
- Minimum of 3 years of work experience in a similar role
- Excellent spoken and written English
- Interpersonal skills appropriate to working with government authorities and international partners
- Excellent computer skills
- Multi-cultural awareness and sensitivity
- Ability to work in a team environment

Any personnel with the above qualifications should provide (in English) a comprehensive CV or an OHR application form with a one-page cover letter and references to:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71000 Sarajevo

Fax: +387 (0) 33 283 771 E-mail: [application@ohr.int](mailto:application@ohr.int)

Please quote Reference Numbers: 607/01