Trial Monitor / Case Assistant – Anti-Fraud Department

PURPOSE AND SCOPE OF POSITION

The Anti-Fraud Department (AFD) of the Office of the High Representative follows a four pillar strategy, dealing with (criminal) legal reform, public awareness, training and education, and individual cases. The Department monitors national prosecution and judiciary in high-level fraud and corruption cases, and offers its assistance where necessary. The aims are to see to the completion of these cases and to improve impartiality and quality of judicial and prosecutorial work. In its casework, AFD has developed a need for a trial monitor, a Bosnian Lawyer who is able to independently monitor trials. The trial monitor-case Assistant will report to the AFD Legal Officers.

DUTIES AND RESPONSIBILITIES

1. Within the framework of the case-based track of the AFD strategy, monitor high-level corruption and fraud cases in court (and before investigative judges).

2. Assist AFD Legal Officers in their casework and make recommendations.

3. As and when requested by AFD Legal Officers and/or Head and Deputy Head of Department, assist in administrative

matters regarding cases, filing of cases etc.

1. As and when requested by AFD Legal Officers, liaise with Prosecutors, Judges and/or Police Officers.

PROFESSIONAL REQUIREMENTS / QUALIFICATION

1. BiH national, with Law Degree or Criminology Degree from a university in Bosnia and Herzegovina or elsewhere; Alternatively, a student in the last year of Legal or Criminological studies. Subjects must include Criminal and Criminal Procedural Law.

2. Previous experience in judicial work is recommended.

3. Good interpersonal skills to interact with both international and local experts.

4. Personal commitment to peace implementation and anti-fraud work in BiH.

5. Excellent command of oral and written English and good writing skills.

6. Excellent computer skills

7. Ability to work in a team as well as unsupervised.

8. Willingness to work with people from various cultural backgrounds

Any personnel with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71000 Sarajevo

Fax: +387 (0) 33 283771 E-mail: application@ohr.int

Please quote Reference No. 1211/01

Closing date for applications: 29 October 2001