Investigator / Analyst – Anti Fraud Department

DUTY STATION: Sarajevo

CONTRACT TYPE: National (two positions)

PURPOSE AND SCOPE OF THE POSITION

A major part of the OHR's anti-corruption methodology is within the framework of an operations-oriented case-based track. This position is intended to improve the direction and quality of the investigative work undertaken by the OHR Anti-Fraud Department with a view towards seeking successful criminal prosecutions of corruption cases.

The purpose of this position is to systematize, analyse and advise AFD on information received and processed which relates to criminal investigations. The analyst is also expected to improve the ability and quality of critical corruption and fraud cases.

The scope of the position includes providing guidance to investigators, reviewing both the collected information and political context of cases being investigated, recommending and developing strategies in conjunction with the Anti-Fraud Department's audit capacity.

DUTIES AND RESPONSIBILITIES

§ Review and organize the exploitation of documentation related to actual corruption and fraud cases in BiH

§ Develop investigative strategies in conjunction with other international and local investigators with a view towards removing the sources of systemic fraud and promoting reform

§ Assist and support domestic investigators in implementing strategies as developed above

§ Identify and support opportunities for the use of forensic audits to support local capacities in investigating corruption and fraud

· Co-ordinate with international agencies in information-sharing and case development of corruption cases

§ Assist the Head of the Anti-Fraud Department in information-sharing and case development of corruption cases.

PROFESSIONAL REQUIREMENTS / QUALIFICATIONS

§ Qualified analyst with between 5-10 years of experience, preferably within the context of a financial regulatory or law enforcement agency. Full university degree

in either law or economics is required. Good understanding of/experience with criminal investigations is required

§ Understanding of the basic anti-corruption themes and strategies being pursued by the international and domestic authorities in reducing corruption and fraud

§ Very good interpersonal skills to interact with both international and local experts

§ Strong personal commitment to peace implementation and anti-fraud/corruption work. Awareness and knowledge of BiH political situation and environment is required

§ Experience in operating databases and complex information systems

§ Willingness to work long hours and in a team

§ Strong management and organisational skills, particularly of projects requiring both international and national components in the anti-corruption field

§ Excellent command of English and writing skills.

Any person with this overall professional profile who wishes to be considered for the position should submit (in English) a CV or an OHR application form with a covering letter in confidence to:

Personnel Department

OHR Sarajevo

Emerika Bluma 1, 71000 Sarajevo

Fax: +387 (0) 33 283771 E-mail: application@ohr.int

Please quote Reference No. 2002/098, 099

Closing date for applications: May 13, 2002

Only short-listed candidates will be contacted

No telephone enquiries please