

# HEAD OF FIELD OFFICE LIVNO

**DUTY STATION:** Livno

**GRADE:** 8a

**CONTRACT TYPE:** National

## **PURPOSE AND SCOPE OF POSITION:**

The Head of office Livno is a component in the OHR field operation comprising Regional Head Offices and Field Offices. Head of Office Livno is appointed by the High Representative and represents the HR as well as the International Community (IC) as a whole in his/her designated area of responsibility on all issues pertaining to the implementation of the civilian part of the Dayton Peace Agreement (DPA).

## **DUTIES AND RESPONSIBILITIES**

- Day-to-day, on-the-ground supervision of the implementation of the Dayton Peace Agreement (DPA), monitoring of the activities of local administration to ensure consistency with the DP A provisions and follow-through on decisions of the High Representative in the designated canton;
- Identification of, and, as appropriate, undertaking of measures necessary to overcome obstacles impeding DP A implementation;
- Reporting to the High Representative on political and public activities within the Canton, for example local political developments and party activities; progress or problems in the returns process; municipal and cantonal administration; public order issues etc;
- Coordination of peace implementation efforts of international agencies within the canton, especially in the light of the current streamlining exercise;

- Identification of issues and opportunities relating to economic sustainability;
- Maintaining close cooperation with the Regional OHR office in Banja Luka (notifying the Regional Office of significant events and problems in his/her locality and keeping close contact with OHR South -Mostar);
- Preparing regular reports for the OHR HQ and OHR Banja Luka covering important issues in the area of responsibility as well as planned activities.

### **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:**

- University degree in social science, political science or economics; or equivalent experience;
- Minimum of three years of experience with international peace keeping or institution building activity, preferably in the Balkans;
- Mastery of written and spoken English;
- Computer literacy;
- Demonstrated leadership skill and abilities in areas inclusive of diplomacy; development work and/or democratization (minimum two years of management experience)
- Maturity of judgment and analytic capability;
- Ability to work cooperatively and proactively, provide initiative, sustain pressure and discomforting circumstances, including long working hours;
- Conflict resolution skills;
- Knowledge of and experience in the region is a decided advantage as well as ability to communicate in local language.

Any personnel with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

**Personnel Department**  
**Office of the High Representative**  
**Emerika Bluma 1, 71000 Sarajevo**  
**Bosnia and Herzegovina**  
**Fax: +387 (0) 33 283 771**  
**application@ohr.int**

**E-mail:**

**Reference number: 2003/487 must be quoted**  
**Closing date for applications: 14 November**

**Only short-listed candidates will be contacted**  
**No telephone inquiries please**