

TRANSLATOR/INTERPRETER FOR THE INTERNATIONAL JUDGES OF THE COURT OF BiH

DUTY STATION: Sarajevo

GRADE: 7

CONTRACT TYPE: National

PURPOSE AND SCOPE OF POSITION:

The selected candidate will do written and oral translation for International Judges of the Special Panels of the Court of BiH. He/she will work under the direct supervision of the International Judges of the Court of BiH.

DUTIES AND RESPONSIBILITIES

- Translation during trials and texts on legal matters, consecutive and simultaneous translation at Court hearings and of any other duties to be performed by the International Judges, all related to legal matters;
- Performing written translations of the necessary legislation, as well as technical, legal, financial and economic documents;
- Preparing verbal or written summaries of long documents;
- All other related duties as assigned by supervisors.

PROFESSIONAL REQUIREMENTS AND QUALIFICATIONS

- University degree with major in English language studies;

- Certified Court Interpreters Exam
- Professional experience of at least 2 years as translator/interpreter is essential, preferably with the international community and involving legal issues;
- Computer literacy essential;
- Flexibility and ability to cope with stress and long working hours when necessary;
- Teamwork oriented attitude.

Any personnel with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

Personnel Department

Office of the High Representative

Emerika Bluma 1, 71000 Sarajevo

Bosnia and Herzegovina

Fax: +387 (0) 33 283 771

application@ohr.int

E-mail:

Reference number: 2004/299 must be quoted

Closing date for applications: 10 June 2004

Only short-listed candidates will be contacted

No telephone inquiries please