

# HEAD OF LEGAL SECTION

**DUTY STATION:** Brcko

**GRADE:** 8a/1

**CONTRACT TYPE:** International

## **PURPOSE AND SCOPE OF POSITION:**

The Head of Legal Section is responsible for, but not necessarily limited to, the following assigned duties:

## **DUTIES AND RESPONSIBILITIES:**

### **Main Duties:**

- Direct the Legal Section of the OHR Office for the Implementation of the Final Award (Brcko) that advises the International Supervisor for Brcko on all legal and policy aspects of the implementation of the Awards of the International Arbitration Tribunal for Brcko;
- Develop legal strategy for the implementation of the Final Award and advise the Supervisor for Brcko on the exercise of his powers and the fulfillment of his mandate;
- Lead the harmonization and reform of entity legislation within the boundaries of the Brcko District as mandated by the Final Award and in compliance with EU and Council of Europe standards;
- Coordinate the drafting of legislation by the Section, provide drafting principles, review and clear each new law drafted by the Section;
- Coordinate the efforts to enhance the drafting capacity of the Brcko District institutions and serve as the point of contact for programs training District officials in legislative processes;

- Liaise with the Brcko District Government and Assembly in identifying legislative priorities and monitor the implementation of the District Statute and legislation by the Brcko District Government and Assembly;
- On behalf of the Supervisor, negotiate and draft agreements with the Entities on the fulfillment of their obligations under the Final Award and the integration of the former Entity structures within the boundaries of the Brcko District into a single District Administration;
- Review for legal sufficiency all Supervisory Orders, other legal acts and documents issued by the Supervisor for Brcko in the exercise of his powers;
- Consult with the Deputy High Representative for Legal Affairs to ensure a coherent legal approach and effective coordination within the Office of the High Representative.

### **General Duties:**

Provide legal advice to all other Sections of the Office for the implementation of the Final Award.

### **PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:**

- Law Degree;
- At least five years of working experience practicing law or in legal reform, two of which in countries in transition;
- Excellent command of English language. Working knowledge of local is an advantage;
- Excellent drafting skills.
- Understanding of the legal system of BiH and the status of the Brcko District is required. Previous working experience in the region is highly desirable.

- Management experience;
- Familiarity with EU law and the Association and Stabilization process;
- Excellent interpersonal, communication and diplomatic skills.

Any personnel with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

**Personnel Department**

**Office of the High Representative**

**Emerika Bluma 1, 71000 Sarajevo**

**Bosnia and Herzegovina**

**Fax: +387 (0) 33 283 771**

**application@ohr.int**

**E-mail:**

**Reference numbers: 2004/056 must be quoted**

**Closing date for applications: 20<sup>th</sup> July 2004**

**Only short-listed candidates will be contacted**

**No telephone inquiries please**