Consultant on the process of transforming BD utilities into corporate structures

DUTY STATION: Brcko

CONTRACT TYPE: Consultancy

DURATION: Maximum 3 months

PURPOSE AND SCOPE OF POSITION:

Under the general supervision of the Head of the BFAO/Brcko Supervisor, the direct supervision of the Head of the BFAO Economic Section, and in close coordination with the Head of the BFAO Legal Section of OHR-Final Award Office, the consultant will be responsible for recommending a process whereby BD utilities or parts thereof are transformed into corporate structures. The consultant's recommendation be a part of the bases on which the Brcko District Government will consider implementing the new program are taken out of the Districts general budget and establish as either enterprise operations or corporative structures.

DUTIES AND RESPONSIBILITIES:

General:

Utilities under Brcko District Administration are comprised of water treatment and supply, wastewater collection and disposal, garbage collection and disposal, electrical power distribution. These services are completely operated as communal services and as functions of the general government. Fees are build and collected for these services. However, the fees are not based on a cost of coverage analysis.

The consultant is expected to analyze the effectiveness and

the cost benefit of the current structures and procedures, and to recommend innovative alternative corporate structures and procedures aimed at a maximum of service effectiveness, cost reduction and where applicable providing a customer friendly service, and creation of a free structure that will cover the cost of service.

Improving the collection of fees charged for providing utilities is to be an essential part of the consultant's recommendations.

The consultant would, in particular:

· Analyze current BD Government structures, procedures and regulations/standards under which utilities are operated, in close contact and cooperation with relevant departments and offices of the District Administration;

· Report to the Brcko District Government and the BFAO his/her assessment of the current situation;

· Report on the various forms of transferring government owned utilities into business like operations complete with a recommended approach to do so.

· Recommend which parts of utilities should be transformed into self-sufficient business structures based on a written cost-benefit-analysis;

· Propose a detailed concept and action plan for each part of the utility operations that should be transformed;

· Propose laws, by-laws, rule books etc. as appropriate;

· If requested, assist the Brcko Government in drafting tender documents to seek bidders to operate the selected utilities on behalf of the government.

PROFESSIONAL REQUIREMENTS / QUALIFICATIONS:

· University Degree required; Graduate business degree preferred;

· Business restructuring experience;

· Knowledge of how utilities are operated as self-sufficient business structures;

· At least five years of experience in operations of self-sufficient business utilities;

· Understanding of the Final Award and the Statute of the Brcko District;

· Excellent command of English;

· Good writing skills;

· Good communication skills.

Any person with the above qualifications should provide (in English) a CV with a one-page cover letter and references to the following:

Personnel Department
Office of the High Representative
Emerika Bluma 1, 71000 Sarajevo
Bosnia and Herzegovina
Fax: +387 (0) 33 283 771 E-mail: application@ohr.int

Reference number: 2005/060 must be quoted
Closing date for applications: 30 April 2005

Only short-listed candidates will be contacted
No telephone inquiries please