

# **REQUEST FOR PROPOSALS SUPPLY OF 5 NEW PASSANGER VEHICLES**

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The tender information is given in the following order:

- I) Background**
- II) Proposal Submission Conditions**
- III) Selection and Award**
- IV) Proposal Submission and Deadline**
- V) Technical specification**

## **I - Background**

The office of the High representative invites companies to submit their best proposals for supply of five passenger vehicles. Those vehicles will be used by OHR as main transport fleet vehicles and will be registered on **OHR diplomatic plates**.

## **II - Proposal Submission Conditions**

The proposal must be in **English or local language**, and include one original and one copy.

Proposals shall contain the following:

1. **Name and address of the company**, contact phone number, e-mail and name of the contact person;
2. **Detailed description of offered vehicles**;
3. **Delivery time**;
4. **Warranty time and condition**;
5. **List of authorized service places in Bosnia and Herzegovina**;
6. **Estimated cost of regular servicing of vehicle in the first 100,000 km** based on vehicle service book;
7. **Price without VAT and customs duties**. Please note that should you request an advance payment you will need to provide irrevocable advance bank guarantee;
8. **Delivery charges to OHR Sarajevo** if not included to price.

The proposal must be valid for acceptance for 30 days.

The OHR will pay VAT in accordance with the Law on VAT.

## **III - Selection and Award**

All proposals will be evaluated for the technical specification, delivery time, warranty condition and price. The contract will be awarded to the tenderer submitting lowest compliant proposal which meets OHR requirements.

OHR reserves the right to enter into negotiations with any bidder or to end the Tender without awarding the contract. OHR will not bear any costs of bidders related the preparation of proposal.

## **IV - Proposal Submission and Deadline:**

Technical and financial offers shall be placed in separate sealed envelopes clearly marked **Technical offer** and **Financial offer**. Both envelopes shall be placed together in the sealed envelope, clearly marked "REQUEST FOR PROPOSALS – VEHICLES" and delivered **NO LATER than 29 August 2011 by 12:00 hours to the following address:**

OHR  
Head of Logistics  
Emerika Bluma 1  
71000 Sarajevo,  
Bosnia and Herzegovina

## **V Technical specification**

Vehicles shall be in accordance with the following **minimum** technical specification:

- Saloon/sedan type passenger vehicle
- New vehicle, year of production 2011.
- 4motion, AWD, 4Matic, XDrive or similar
- External dimensions: length min 4,700 mm; wheelbase min 2,700 mm
- Internal dimension/space: The internal dimension to ensure adequate comfort for 5 persons in operational clothing travelling over long distance.
- Engine: diesel engine, EURO 5
- Engine power: minimum 100 KW
- Transmission: manual gearbox with 6 forwarder gears position and 1 reverse gear position
- Number of doors: 4 minimum
- ESP – electronic stability program
- Central locking system
- Climate control: Automatic air-conditioning system
- Windows: electric windows
- Front fog lights
- Radio CD/MP3
- Day-running lights
- Factory installed antitheft alarm system
- Color: black, gun metal gray, dark blue, silver or white. All vehicles should be in same color.
- Minimum warrantee of 2 years
- Carpet and rubber mats front and rear
- The vehicles must be in accordance with the civil/road transport regulations applied in BiH