

# Deputy Director – Independent Judicial Commission

## THE INDEPENDENT JUDICIAL COMMISSION (IJC)

The Independent Judicial Commission (IJC) is the lead agency for the co-ordination of judicial reform in Bosnia and Herzegovina and the development of judicial reform strategy. It provides opinions and advice to and works closely with Ministries of Justice, Judges, Prosecutors, other relevant national authorities and the international community regarding the process of judicial reform and the promotion of the rule of law and serves as a focal point for international assistance to judicial reform initiatives. It is currently spearheading a vigorous reform programme to enhance the independence and professionalism of the judiciary by restructuring the court system, the selection of judges and prosecutors and the institution of a High Judicial Council (HJC) responsible for the appointment and discipline of judges and prosecutors.

## PURPOSE AND SCOPE OF POSITION

- Manage and organize the internal work of the IJC.
- Be responsible for overall co-ordination and implementation of programs and initiatives of the IJC.
- Assist the Director in formulating advice to the High Representative on matters relating to the drafting of

laws, restructuring the court system, appointment, discipline, and removal of judges and prosecutors.

- Responsible for overseeing the High Judicial Council, which will be responsible for the appointment, discipline and removal of judges and prosecutors from office, as well as implementing measures to improve the work of the HJC.

- Work closely with the Personal Advisor and Department Heads in formulating strategies relating to judicial reform generally.

- Oversee the Department Heads in coordinating the work of the IJC Field Offices.

## **DUTIES AND RESPONSIBILITIES**

- Assume the duties of the Director in her absence;

- Manage and organise the internal work of the IJC;

- Provide guidance on the identification and implementation of judicial reform projects that promote the independence of judges and prosecutors and that develop the professional regulation of judges and prosecutors;

- Monitor and assess the work of the IJC and implement measures that improve the organization and work processes of the IJC; and

- In consultation with Heads of the Departments, co-ordinate the work of the departments and the Field offices and develop strategies necessary to improve the performance of the Departments and Field offices.

## **PROFESSIONAL REQUIREMENTS/QUALIFICATIONS**

- Proven leadership and management skills, including ability to oversee international and national staff and organize the work of the IJC in a methodological manner;
- Ability to analyse issues in a systematic manner;
- Plan and implement projects within set timeframe;
- Minimum 15 years post-degree professional experience in practical legal or managerial positions required, preferably including substantial experience in a Ministry of Justice or comparable;
- Academic or policy experience desirable, particularly with European and International systems and norms;
- Previous experience in development work in countries in transition;
- Proven drafting ability, in English;
- Ability to work long hours in demanding circumstances, over a prolonged period of time;
- Mature judgement and managerial skills;
- Ability to take initiative and work independently;
- Knowledge of any of the languages of BiH is desirable.

Any personnel with the above qualifications should provide a CV (in English) with a one-page cover letter and references to:

*Personnel Department*

# *Office of the High Representative*

*Emerika Bluma 1, 71000 Sarajevo*

*Bosnia and Herzegovina*

*Fax: +387 (0) 33 283 771*

*E-mail:*

*[application@ohr.int](mailto:application@ohr.int)*

**Please quote Reference No. 2002/102**

*Closing date for applications: 17 May, 2002*

The Independent Judicial Commission foresees in the up and coming months (May through June) a number of vacant positions for both National and International Contractors. These positions will be filled on a as needed basis with appointment dates subject to organizational needs and vacancy announcements will not have starting dates. Only short listed candidates will be contacted and advised of exact dates of duration of contracts.